



## Hull and East Riding Business Board

9.30am on 25 October 2024

C1, The Guildhall

### Present

Phil Ascough, Jo Barnes, Robert Brocklesby, Andy Capes, Amelia Caruso, Martin Corcoran, Chris Crystal, David Garness, Paula Goldthorpe, Daniel Haley, David Hall, Councillor Anne Handley, Beckie Hart, Phil Jones, Angela Kirkwood, Thomas Martin, Madge Moore, Stephen Parnaby OBE, Professor Dave Petley, Councillor Mike Ross, Jason Speedy and Katy Swaby.

### In attendance

Ian Anderson, Teresa Chalmers, Andrew Hewitt, Louise Hawkins, Chris Jackson, Matt Jukes and Alan Menzies.

Minute No	Item	Action By/Deadline
1	<p><b>WELCOME AND INTRODUCTIONS</b></p> <p>Councillors Handley and Ross welcomed all to the first meeting of HEY Business Board. It was noted that the number of applications to the Board had exceeded expectations and the selection process had been difficult.</p> <p>C. Jackson provided the Board with an update on the progress of the devolution deal for Hull and East Riding. It was confirmed that an Order would need to be laid before Parliament which was expected to take place sometime in November 2024; that the Combined Authority would be set up in January 2025, and that the process was on track for a Mayoral election in 2025.</p> <p>The Board was informed that –</p> <ul style="list-style-type: none"> <li>i. there was significant work being undertaken to ensure that the Combined Authority was ready to start operating in January 2025;</li> <li>ii. the Business Board and the Skills Board would advise the Combined Authority and the Mayor and there would be an advocacy role for Board members;</li> <li>iii. the two Board were equal in standing; the Skills Board would manage the Adult Skills Fund which was likely to be in the region of around £15m, and it was important to recognise the relationship between the two Boards;</li> </ul>	

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	<p>iv. the structure for the Combined Authority was already in place. The Hull and East Riding Unitary Leader’s Board would act as the shadow Combined Authority until the Mayor was elected, and</p> <p>v. there were other regions which were at different stages in relation to devolution and had taken differing approaches.</p>	
<b>2</b>	<p><b>APOLOGIES</b></p> <p>Apologies were received from Mark Barrett and Finbarr Dowling.</p>	
<b>3</b>	<p><b>ELECTION OF CHAIR AND DEPUTY</b></p> <p>Councillor Ross explained that it had been suggested that a Chair and Deputy Chair would be elected at the next meeting to provide members with an opportunity to consider whether wished to put themselves forward as Chair/Deputy.</p> <p><b>Agreed</b> – that the role description for the Chair of the HEY Business Board is circulated to all Board members.</p>	L. Hawkins
<b>4</b>	<p><b>BUSINESS BOARD TERMS OF REFERENCE</b></p> <p>A discussion took place around the Terms of Reference; the need for Board members to declare any personal interests, and the membership of the HEY Skills Board. It was confirmed that any suggested changes would have to be approved by the Hull and East Riding Unitary Leader’s Board.</p> <p>It was suggested that informal meetings of the Boards could be arranged to provide an opportunity for issues to be discussed in more detail.</p> <p><b>Agreed</b> –</p> <ul style="list-style-type: none"> <li>a. that the HEY Business Board Terms of Reference be noted;</li> <li>b. that a guidance note in relation to declaration on interest is circulated to members of the Board, and</li> <li>c. that the membership of the HEY Skills Board is circulated to members of the Board after the first Skills Board has met.</li> </ul>	<p>(b)T. Chalmers</p> <p>(c)L. Hawkins</p>
<b>5</b>	<p><b>HEY ECONOMIC FRAMEWORK</b></p> <p>A. Hewitt attended the Board to present the draft HEY Economic Framework to the Board.</p> <p>The Board was informed that –</p> <ul style="list-style-type: none"> <li>a. the document was a framework rather than a strategy as the Mayor could have different views and priorities;</li> </ul>	

- b. the data sets had been refreshed; that the local economic website would be launched in the near future, and the Government had recently launched its Industrial Strategy;
- c. that consultation on the document had taken place over the summer months. The Business Engagement Board and the Federation of Small Businesses had been included within the consultation, and
- d. the Economic Framework would provide the Mayor with an economic snapshot. There would need to be a focus on investment and there would need to be a flexible approach.

The Board discussed the following matters –

- i. that the document was a useful piece of work however there had been no surprises in relation to its content;
- ii. that the Board would have a role in looking at what the vision for Hull and East Riding was over the next 15/20 years;
- iii. that it was acknowledged that there were significant challenges in the region and there was a need for a focus on ‘quick wins’, and
- iv. that the Mayor would provide their vision for economic development in the region however there were some important statement within the document.

M. Jukes and A. Menzies explained that –

- i. the framework was not a finished document however it set the scene for the Mayor and that there was time for the Board to work on and influence the document, and
- ii. that the Economic Framework along with a number of other documents had to be completed before the mayoral election.

The Board discussed the following matters -

- i. the data sets were in place and the performance indicators could be measured. It would be possible to add additional performance indicators if the Board felt it was necessary;
- ii. that there should be focus on targets that it was felt could be achieved;
- iii. that the presentation had been useful and whether the information could be shared more widely within the business sector. M. Jukes explained that there would be some sensitivity around the information that was provided to the Board and that a communications protocol would be developed;
- iv. that it would be useful for an executive summary to be inserted at the front of the document, and
- v. that it was acknowledged that there could be conflicting views within the membership of the Board.

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	<p><b>Agreed –</b></p> <ul style="list-style-type: none"> <li>a. that members of the Board provide their comments on the Economic Framework to A. Hewitt at the earliest opportunity, and</li> <li>b. that a communications protocol for the HEY Business Board is developed and submitted to a future meeting of the Board for approval.</li> </ul>	<p>(a)All (b)J Gay</p>
<p>6</p>	<p><b>LINKS TO OTHER BOARDS</b></p> <p>A discussion took place around whether representatives were from other Boards were invited to attend meeting of this Board when appropriate. It was agreed it would be helpful to invite the Chair of the Skills Board where appropriate.</p> <p>It was noted that there were representatives from the Humber Freeport Board on this Board; that the delegations and decision making structure for the various Boards in the region was required, and that it was important that all decision making was transparent.</p> <p><b>Agreed –</b></p> <ul style="list-style-type: none"> <li>a. That the Chair of the Skills Board be invited to attend</li> <li>b. that representatives from the Humber Energy Board and Humber Vision are invited to attend meetings of the HEY Business Board as observers when appropriate, and</li> <li>c. that a structure of the various Board, and their delegations, in the region is provided to members of the Board.</li> </ul>	<p>(a-b) L. Hawkins  (c)T. Chalmers</p>
<p>7</p>	<p><b>FUTURE MEETING DATES</b></p> <p>L. Hawkins submitted a list of future meeting dates for approval.</p> <p><b>Agreed –</b> that the meeting dates in February and April be reviewed and alternative dates be circulated to members of the Board.</p>	<p>L. Hawkins</p>
<p>8</p>	<p><b>WORK PROGRAMME</b></p> <p>T. Chalmers explained that there would be a number of standing items which the Board would need to consider at each meeting which included the monitoring of existing contracted programmes from the former HEY LEP.</p> <p>It was confirmed that the revised Economic Framework and the impacts of the Autumn Budget 2024 would be added to work programme. The Chair of the Skills Board would also be invited to attend a future meeting of this Board.</p> <p><b>Agreed –</b> that the work programme be submitted to the next meeting of the Board for review.</p>	<p>T. Chalmers/ L. Hawkins</p>